# Swansea University Bank Details Form / Ffurflen Manylion Banc Prifysgol Abertawe

Please use this form to provide the bank details that we should pay your salary and expenses into.

This form should also be used to inform us of any changes to your address or the bank details we should use to make payments into. **Note that it is your responsibility to ensure you inform us of any changes to these details.**

Defnyddiwch y ffurflen hon i roi'r manylion banc y dylem dalu eich cyflog a'ch treuliau i mewn iddo

Dylid defnyddio'r ffurflen hon hefyd i roi gwybod i ni am unrhyw newidiadau i'ch cyfeiriad neu'r manylion banc y dylem eu defnyddio i wneud taliadau**. Sylwch mai eich cyfrifoldeb chi yw sicrhau eich bod yn rhoi gwybod i ni am unrhyw newidiadau i'r manylion hyn.**

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| --- | --- |
| **Name**Enw | Click or tap here to enter text. |
| **Staff Number** Rhif Staff | Click or tap here to enter text. |
| **Faculty/PSU**Cyfadran/PSU | Click or tap here to enter text. |

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| **Address Line 1**Llinell Cyfeiriad 1 | Click or tap here to enter text. |
| **Address Line 2**Llinell Cyfeiriad 2 | Click or tap here to enter text. |
| **Town/City**Tref/dinas | Click or tap here to enter text. |
| **Post Code**Cod Post | Click or tap here to enter text. |
| **National Insurance Number**Rhif YG | Click or tap here to enter text. |

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| **Bank/Building Society**Banc/Cymdeithas Adeiladu | Click or tap here to enter text. |
| **Branch Name**Enw Cangen | Click or tap here to enter text. |
| **Sort Code**Cod Didoli | Click or tap here to enter text. |
| **Account Number**Rhif Cyfrif | Click or tap here to enter text. |
| **Building Society Personal Reference Number**Rhif Cyfeirnod Personal Cymdeithas Adeiladu | Click or tap here to enter text. |

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| **Signed**Llofnodwyd |  |
| **Date**Dyddiad | Click or tap to enter a date. |

**Please return this form and your HMRC Starter Checklist to Payroll in the Finance department, either by hand or via email to** **payroll@swansea.ac.uk****.**

**Dychwelwch y ffurflen hon i Gyflogau yn yr Adran Gyllid, naill ai â llaw neu drwy e-bost at** **payroll@abertawe.ac.uk**